**Professional Development Plan - Sample**

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| **Topic** | Pre-Correction |
| **Implementation Outcome** | Staff will use pre-correction at least one time within each subject area class or routine to provide students with proactive, positively statement reminders about school-wide, area, or routine expectations. |
| **Week 1** |
| Deliver PD | November 29th: Grade Level MeetingsPre-Correct PowerPoint SlidesStaff complete the Staff Implementation Plan Tool at the end of PD |
| Support Implementation | Before school announcements on 11/30, 12/1, 12/2 (*Start Routines on the Positive! How will you use pre-correction to start routines on the positive today*?; Shout out examples of staff using pre-correction)  |
| Administrator Support | Model pre-correctionDistribute Administrator Kudos to staff using pre-correction |
| **Week 2** |
| Support Implementation | 12/5 (Mon) Before School Announcement: It’s Prevention Practice Aerobics time! How will you use pre-correction this week to start routines on the positive? 3 Tips for using pre-corrections12/7 (Wed) Before School Announcement: Shining Start Shout Outs to (3 examples) and padlet post12/9 (Fri) Before School Announcement: The Week in Review: (3 examples from staff of when pre-correction worked) |
| Administrator Support | Model pre-correctionDistribute Administrator Kudos to staff using pre-correction |
| **Week 3** |
| Support Implementation | 12/12 (Mon) Before School Announcement: It’s working! Keep up your pre-correction routines. 3 more tips for implementing12/16: Survey says: Student poll responses on how they like pre-correction |
| Administrator Support | Model pre-correctionDistribute Administrator Kudos to staff using pre-correction |
| **Week 4** |
| Reflection | 12/19 (Mon) Grade level meetings – Reflective Discussion* It made a difference when….
* I was surprised by….
* I can keep it going by…
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| Support Implementation | 12/19: Principal Weekly Hot Notes: It works! 3 examples of when pre-correction made a difference (7th grade) |

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| **Ongoing** |
|  | 1/3 (Tues) Before School Announcement: Getting back to basics after the break? Start with a pre-correction to help students get back into routine. 1/23 Before School Announcement: Shining Star Shout Outs and padlet post (3 examples) 2/6 Before School Announcement: Prevention Practice Aerobics time! How will you use pre-correction in February to start routines on the positive?2/27 Principal Weekly Hot Notes: It works: 3 examples of when pre-correction made a difference (6th grade)3/20 Principal Weekly Hot Notes: It works: 3 examples of when pre-correction made a difference (8th grade)4/17: Before School Announcement: Getting back to basics after the break? Start routines with a pre-correction to help students get back into routine5/15: Before School Announcement: Spring fever causing distractions? Help students stay in routine with pre-corrections |
| Administrator Support | Model prevention practicesDistribute Administrator Kudos to staff using prevention practices |

**Staff Implementation Plan Tool**

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| **Implementation Outcome**: Staff will use pre-correction at least 3 times a day to provide students with proactive, positively statement reminders about school-wide, area, or routine expectations. |
| **Planning Prompts** | **Plan/Strategies** |
| What questions do I have about how to implement this practice? |  |
| When are three times during the day will intentionally using this practice? |  |
| What planning is needed so I can use this practice? |  |
| How will I remind myself about using this practice? |  |
| What support do I need to use this practice? |  |