**Teacher/Staff Managed Documentation Tool**

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| **Date:** | **Strategies Implemented (check all that apply)** |
| **School Expectation of Concern:** | **Made Expectations More Predictable*** Used precorrections
* Clarified instructions
* Used advanced organizer / transition cues (e.g., ‘In one minute we will move to centers’)
* Reviewed the expectations
* Created/referred to visual cues

**Used TLC Redirection to Re-Engage*** Used a whole group reminder(s) of the

expectation* Praised students modeling the expectation
* Spoke to the student privately
* Used a behavior-specific redirection
 | **Increased Positive Feedback for Expected Behaviors*** Praised cooperation
* Used behavior specific praise
* Gave a school-wide ticket

**Increased Positive** **Presence*** Checked-in with the student
* Increased proximity
* Used positive greetings at the door
* Modeled the expectation

**Contacted Parent /Guardian*** Contacted parent to discuss the issue
* Made positive phone call / email to parent to praise positive behavior
 | **Increased Opportunities to Engage*** Asked student to generate a solution
* Adjusted the method for completing a task
* (e.g., working with partner)
* Adjusted the difficulty, quantity, or type of work to reflect learning level
* Used choices in place of directives
* Coached the student to make a good choice
* Provided assistance to get started
* Gave student a short break
* Use a relaxation or sensory exercise

**Other Strategies Used:** |

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| Additional Comments or Information: |