**Teacher/Staff Managed Documentation Tool**

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| **Date:** | **Strategies Implemented (check all that apply)** | | |
| **School Expectation of Concern:** | **Made Expectations More Predictable**   * Used precorrections * Clarified instructions * Used advanced organizer / transition cues (e.g., ‘In one minute we will move to centers’) * Reviewed the expectations * Created/referred to visual cues   **Used TLC Redirection to Re-Engage**   * Used a whole group reminder(s) of the   expectation   * Praised students modeling the expectation * Spoke to the student privately * Used a behavior-specific redirection | **Increased Positive Feedback for Expected Behaviors**   * Praised cooperation * Used behavior specific praise * Gave a school-wide ticket   **Increased Positive** **Presence**   * Checked-in with the student * Increased proximity * Used positive greetings at the door * Modeled the expectation   **Contacted Parent /Guardian**   * Contacted parent to discuss the issue * Made positive phone call / email to parent to praise positive behavior | **Increased Opportunities to Engage**   * Asked student to generate a solution * Adjusted the method for completing a task * (e.g., working with partner) * Adjusted the difficulty, quantity, or type of work to reflect learning level * Used choices in place of directives * Coached the student to make a good choice * Provided assistance to get started * Gave student a short break * Use a relaxation or sensory exercise   **Other Strategies Used:** |

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| Additional Comments or Information: |